

**AGENDA  
CITY COMMISSION MEETING  
COMMISSION CHAMBERS, CITY HALL  
APRIL 14, 2003  
5:30 P.M.**

**CALL TO ORDER**

**INVOCATION**

**PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**

**1. APPROVE CITY COMMISSION MEETING MINUTES:**

- A. Regular meeting held March 24, 2003
- B. Closed meeting held March 10, 2003

**2. PRESENTATIONS:**

- A. Service awards to Audrey Waterman, twenty years with the Police Department; Debbie Shank, Environmental Services, twenty years with the City of Leesburg; Gary Hunnewell, Environmental Services, ten years with the City of Leesburg
- B. Comprehensive Annual Financial Report
- C. Downtown Parking Garage

**3. CONSENT AGENDA:**

Routine items are placed on the Consent Agenda to expedite the meeting. If the Commission/Staff wish to discuss any item, the procedure is as follows: 1) pull the item(s) from the Consent Agenda; 2) vote on items remaining with one roll call vote, 3) discuss and vote on each item pulled; by roll call vote, if resolution or voice vote for other items.

**A. PURCHASING ITEMS:**

- 1. 03-FB-02      Underground cable and conduit puller and optional air adapter kit for Electric Dept. (\$69,440.00)
- 2. 03-FB-29      Electric Pole Line Material – Warehouse restock (\$121,889.36)
- 3. 03-FB-33      Water and Sewer Pipe Fittings – Warehouse restock (\$74,665.28)
- 4. 03-FB-36      Pool Slide for Venetian Gardens for Recreation Dept. (\$17,934.00)
- 5. 03-FB-38      Fencing at Gas Operation Center – purchase and installation (\$25,710.00)
- 6. State Contract      Mobile Storage Systems for the Police Dept. (\$55,418.65)  
420-590-02-1

**B. RESOLUTIONS:**

- 1. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an agreement between the City of Leesburg and Commercial Energy Specialists, Inc. for purchase and installation services of a water slide at Venetian Gardens Pool and providing an effective date.

2. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute a contract with Fritz Fence Inc. to provide purchase and installation of fencing at the City of Leesburg Gas Operation Center for \$25,710, pursuant to Bid #03-FB-38; and providing an effective date.
3. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the execution of an agreement on payment of delinquent utility account between the City of Leesburg, Florida and Silver Lake Golf and Country Club of Lake County, Inc.; and providing an effective date.(wastewater charges)
4. A resolution by the City Commission of the City of Leesburg, Florida authorizing the Mayor and City Clerk to execute an interlocal agreement with Lake County Board of County Commissioners related to sports stadium project; and providing an effective date.
5. A resolution of the City Commission of the City of Leesburg, Florida, approving the employment of Shutts & Bowen LLP as special counsel on labor relations and authorizing the City Manager to execute the Letter of Engagement and providing an effective date.
6. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to approve Change Order #3 to the contract with Dredge America relating to the dredging of canals at Venetian Gardens, and providing an effective date.
7. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an agreement between the City of Leesburg and Fred Fox Enterprises for grant writing services for the Florida Forever Program Grant; and providing an effective date.
8. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to approve Change Order No. 1 to the agreement between the City of Leesburg and the Middlesex Corporation for the purpose of construction of the radius of Taxiway “A” at the intersection of Runway 31 to meet FAA standards at the Leesburg Regional Airport; and providing an effective date.
9. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an agreement between the City of Leesburg and the Florida Department of Transportation for the purpose of funding construction of Taxiway “K” to end of RW 21 at the Leesburg Regional Airport; and providing an effective date.
10. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an agreement between the City of Leesburg and the Florida Department of Transportation for the purpose of funding design and construction of a line operations building and associated apron at the Leesburg Regional Airport; and providing an effective date.

11. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute a consent to assignment of lease between the City of Leesburg and Gregg Enterprises, Inc. and Bush Planes, Inc.; and providing an effective date.
12. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute a consent to assignment of lease between the City of Leesburg and Kenneth Ray Sims, Joan M. Sims, Kevin Ray Sims, Wendy J. Sims and Winston S. Douglas; and providing an effective date.
13. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to approve the water service agreement with Carl W. Stewart, Jr. and Sharlene L. Stewart, and providing an effective date.
14. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to amend an agreement between the City of Leesburg and J & H Waterstop, Inc. for providing a reduction in services related to the rehabilitation of lift station No. 9 project and providing an effective date.
15. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the City Manager, Human Resources/Safety Director and Fire Chief to execute an agreement between the City of Leesburg and the Professional Firefighters, Local 2957, IAFF, Leesburg Fire Department; and providing an effective date. **Information to be provided Friday, April 11, 2003.**
16. A resolution of the City Commission of the City of Leesburg, Florida, ratifying the City Manager's authorization to direct the Fire Chief to apply for, and accept if approved, federal grant funding under the assistance to Firefighters' Act that is administered under the Department of Homeland Security and committing funds to provide the match as required by the program; providing for an effective date.
17. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the implementation of the Leesburg Housing Renaissance Program; and providing an effective date.
18. A resolution of the City of Leesburg, Florida, accepting and approving a plat of Sleepy Hollow subdivision, First Addition, a subdivision in an R-2 (low density residential) district, within the City of Leesburg, Florida, generally located at the northeast corner of the intersection of Sleepy Hollow Road and Hollow Lane, lying in Section 20, Township 19 South, Range 25 east; and accepting and dedicating to the use of the public the streets and public places contained therein; and providing an effective date.

**C. OTHER AGENDA ITEMS:**

1. Appropriate forfeiture funds to purchase J.A.G. (Junior Athletic Games) Tee-Shirts and Trophies

**4. PUBLIC HEARINGS:**

- A. Second reading of an ordinance amending Chapter 25-4 - Zoning of the Code of Ordinances to change the definition for setbacks
- B. Second reading of an ordinance amending Chapter 19-19 of the Code of Ordinances to provide for approved private roads; repealing conflicting ordinances; providing a savings clause' and providing an effective date.
- C. Second reading of an ordinance amending Chapter 13-4 of the Code of Ordinances declaring it unlawful to have abandoned waste or vehicles on any property in the City of Leesburg
- D. First reading of an ordinance creating Section 25-83 of Chapter 25, Article V, of the Code of Ordinances providing standards of golf course development for new and existing golf courses
- E. First reading of an ordinance amending the Fiscal Year 2002-2003 budget for the General, Capital Projects, Water, and Wastewater Funds
- F. Introduce a resolution supporting the creation of a Lake County Metropolitan Planning Organization

**5. CITY ATTORNEY ITEMS:**

**6. CITY MANAGER ITEMS:**

- A. Fire Department promotions
- B. Notice of Termination by Protegrity
- C. Magnolia Street options
- D. Meeting with County Commission regarding the Joint Planning Area (JPA)

**7. ROLL CALL:**

**8. ADJOURN:** Motion, second, vote

**PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE HUMAN RESOURCES DEPARTMENT, ADA COORDINATOR AT 728-9740, 48 HOURS IN ADVANCE OF THE MEETING.**

F.S.S. 286.0105 "If a person decides to appeal any decision made by the Commission with respect to any matter considered at this meeting, they will need a record of the proceedings, and that for such purposes they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." The City of Leesburg does not provide this verbatim record.